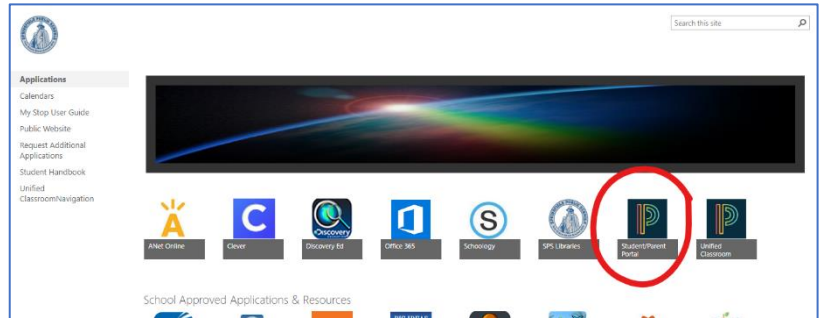


PowerSchool Portal (Student View) – How to view your schedule (and navigating the Portal)

Why? View your course schedule, teacher, room #, and progress report/ report card grades (before grades close for each marking term, use Unified Classroom to check grades, as it has a more accurate breakdown).

How to do it:

1. Start on the SPS Student Apps page (<https://students.springfieldpublicschools.com>). Click on the Student/ Parent Portal icon (next to it is the Unified Classroom icon).



2. Login using your student id and password – SpMMDDYY (your DOB).

3. You'll land on the Grades and Attendance page, which will show your schedule. You can also click on the My Schedule link to view a block view of your schedule. Both views show the period letter, the class name, the teacher name, and room number. You can click on the teacher's name to email them.
4. In the HR section of both pages, you'll see three assignments: your assistant principal, your counselor, and your actual homeroom teacher.
5. You can see the final grades for progress reports (P#), marking periods (Q#), midterms and final exams (X#), and for the course overall (F0). Note that these grades are not guaranteed to be accurate until AFTER grades close for the reporting term. Unified Classroom is a better place to check grades still in progress, because you can view the assignment breakdown, and see if there are assignments that have not been graded or counted yet.

Exp	Last Week					This Week					Course	P1	Q1	X1	F0	P2
	M	T	W	T	F	M	T	W	T	F						
HR(A)											Homeroom Email DANDURAND, RAYMOND - Rm. 141	[i]	[i]	[i]	[i]	[i]
HR(A)											Homeroom Email WALKER, JULIUS - Rm. Principal	[i]	[i]	[i]	[i]	[i]
HR(A)											Homeroom Email DEJESUS, INDIRA - Rm. Counselor	[i]	[i]	[i]	[i]	[i]
A(A)												[i]	[i]	[i]	[i]	[i]

6. Also in the navigation pane on the left:
 - Grade History – see your grades from previous years, back to 2015-2016.
 - Attendance History – attendance in current classes (codes are at the bottom of the page).
 - Class Registration – sign up for next year's classes once registration opens in the spring.
 - District Code – to activate the PowerSchool app on a smart-phone

Day	Terms	HR	A	B	C
		Homeroom AA13003510 1111 WALKER, JULIUS Room: Principal HR(A) 20-21			
		Homeroom AA13003510 112 DEJESUS, INDIRA Room: Counselor HR(A) 20-21			
		Homeroom AA13003510 113 DEJESUS, INDIRA Room: Counselor HR(A) 20-21			